

MINUTES
JOINT MEETING
FINANCE AND CONSTRUCTION COMMITTEES

UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

January 7, 1999

The University of Southern Indiana Finance Committee and Construction Committee met in a joint session on Thursday, January 7, 1999, at 9:30 a.m. in the Embassy Suites Hotel in Indianapolis. Present were Trustees James Will Sr., Tina Kern, and Thomas McKenna. Also attending were President H. Ray Hoops, Vice President for Business Affairs Richard Schmidt, Vice President for Student Affairs John Byrd, and Physical Plant Director Steve Helfrich.

There being a quorum present, Mr. Will called the meeting to order at 9:30 a.m.

(CONSTRUCTION COMMITTEE)

I. DISCUSSION OF LIBERAL ARTS CENTER TELECOMMUNICATIONS SYSTEM

Steve Helfrich reported that none of the bids received for the telecommunications system for the Liberal Arts Center Project, originally bid as Alternate # 7, were accepted. The University will seek new bids for the system and the resulting bids will be presented to the Construction Committee for approval at its March, 1999 meeting.

II. DISCUSSION OF EXTENSION OF UTILITY TUNNEL IN LIBERAL ARTS CENTER PROJECT

Mr. Schmidt called on Mr. Helfrich to explain a plan to construct the extension of the utility tunnel from manhole # 10 to manhole # 7. The extension of the tunnel is needed to serve the Liberal Arts Center; the Wellness, Fitness, Recreational Facility; the Student Residential Complex; and future campus expansion. Mr. Schmidt reported this project will be presented to the Board of Trustees at its March, 1999 meeting. Because it is within the boundaries of and will affect the completion of the Liberal Arts Center Project, it will require approval as a change order to the Liberal Arts Center Project.

III. DISCUSSION OF CHANGE ORDERS TO THE LIBERAL ARTS CENTER PROJECT, THE STUDENT RESIDENTIAL COMPLEX PROJECT, AND THE SCIENCE CENTER RENOVATION PROJECT
(Attachments I, II, and III)

Steve Helfrich led a discussion of the change orders in Attachments I, II, and III.

IV. DISCUSSION OF ADDITION TO THE HEALTH PROFESSIONS CENTER LOWER LEVEL COMPLETION PROJECT

Mr. Helfrich led a discussion on an addition to the project to complete the lower level of the Health Professions Center. This addition will include furnishings and the expansion of the connection link from the Health Professions Center to the Science Center for a student lounge and vending area.

V. OTHER BUSINESS – WELLNESS, FITNESS, RECREATIONAL FACILITY

Mr. Schmidt gave a progress report on the Wellness, Fitness, Recreational Facility project. Affordability at this point is an issue. Jack Kinkle has provided a revised set of plans that should bring the cost closer to \$4 million. Dr. Byrd reviewed the plans and discussed details of the interior.

(FINANCE COMMITTEE)

VI. APPROVAL OF PROPOSED HOUSING RATES FOR RECOMMENDATION TO THE BOARD OF TRUSTEES

Richard Schmidt reported on the proposed housing rates for next year. A committee consisting of representatives from housing, finance, and food service reviewed the rates. He noted the food service representative was included because of the new meal plan being offered in conjunction with the new student housing. The rate increase is about 4½ percent. While students have requested cable fees be included in the housing fee, the proposed fees below do not include cable fees. Negotiations are underway with a cable provider for the University to pay a flat rate for cable service. The cost for students would be \$25 per student per semester.

On a motion by Mr. McKenna, seconded by Mrs. Kern, the committee voted to recommend that the Board of Trustees approve the proposed housing rates for 1999-2000.

	<u>CURRENT FEE</u>	<u>PROPOSED FEE*</u>	<u>EFFECTIVE DATE</u>
<u>FALL OR SPRING SEMESTER</u>			
<u>APARTMENT TYPE</u>			
Two Bedroom, Four Student	\$1,070	\$1,118	7-01-99
One Bedroom, Two Student	1,330	1,389	7-01-99
One Bedroom, One Student	2,650	2,768	7-01-99
Two Bedroom, Two Student	N/A	1,975	7-01-99
<u>SUMMER SESSIONS</u>			
<u>APARTMENT TYPE</u>			
Two Bedroom, Four Student	\$ 615	\$ 643	5-01-99
One Bedroom, Two Student	795	832	5-01-99
One Bedroom, One Student	1,575	1,657	5-01-99
Two Bedroom, Two Student	N/A	1,144	5-01-99
<u>SINGLE SUMMER SESSION</u>			
<u>APARTMENT TYPE</u>			
Two Bedroom, Four Student	\$ 205	\$ 214	5-01-99
One Bedroom, Two Student	265	277	5-01-99
One Bedroom, One Student	525	552	5-01-99
Two Bedroom, Two Student	N/A	381	5-01-99

* A charge per semester for television cable service is recommended for addition to the basic room rental fee. In previous years, students were required to contract for cable services directly with the cable provider. Inclusion of cable services in the basic room rental will reduce the costs of these services to students and streamline their billing and payment process. The recommended charges per session are:

Fall and Spring Semesters	\$ 25
Summer Session	\$ 20
Single Summer Session	\$ 7

VII. OTHER BUSINESS – RESIDENT MEAL PLAN

Mr. Schmidt asked John Byrd to explain the resident meal plan. He explained that all students living in the new Student Residential Complex will be required to purchase a meal plan because there are no kitchens in these suites. The recommended charge is \$1,150 per semester, which is very competitive with other institutions. A debit card system is also being studied that would provide flexibility for students living in apartments.

There being no further business, the meeting was adjourned at 10:30 a.m.

**UNIVERSITY OF SOUTHERN INDIANA
LIBERAL ARTS CENTER CONSTRUCTION
SUMMARY OF CHANGE ORDERS**

JANUARY 7, 1999

CHANGE ESTIMATE NUMBER	DESCRIPTION	CONTRACTOR(S)	PROPOSAL AMOUNT
17	Furnish and install two chilled water shut-off valves to allow isolation of Chiller Nos. 3 and 4 and relocate flow switch.	Arc Mechanical Co., Inc.	\$6,099.00
18	Provide and install stainless steel doors and door frames on each elevator in lieu of painted steel.	Abell Elevator Co., Inc.	\$5,616.00
	TOTAL AMOUNT OF CHANGE:		\$11,715.00

**UNIVERSITY OF SOUTHERN INDIANA
STUDENT RESIDENTIAL COMPLEX PROJECT
SUMMARY OF CHANGE ORDERS**

JANUARY 7, 1999

CHANGE ESTIMATE NUMBER	DESCRIPTION	CONTRACTOR(S)	PROPOSAL AMOUNT
GC-2	Install basement footing drains in each building.	Lichtenberger Construction Company	\$7,587.00
GC-3	Install storm drainage piping on the building site.	Lichtenberger Construction Company	\$12,250.00
GC-4	Install additional foundation wall insulation as required by the State Building Commission.	Lichtenberger Construction Company	\$1,120.00
GC-5	Increase the size of the elevator in each building to 3500 lb. capacity.	Lichtenberger Construction Company	\$3,000.00
GC-6	Delete the installation of roof snow guards.	Lichtenberger Construction Company	(\$7,656.00)
GC-7	Change mail box key locks to combination locks	Lichtenberger Construction Company	\$2,327.00
OSU-SS-1	Delete compaction tests between manholes of sanitary sewer extension.	Blankenberger Brothers Construction Co.	(\$200.00)
OSU-T-1	Install conduits and manholes from the Technology Center mechanical room to University Boulevard to be used for the electric and communications services to the Art Studio Building.	Mel-Kay Electric Company	\$17,301.00
	TOTAL AMOUNT OF CHANGE:		\$35,729.00

**UNIVERSITY OF SOUTHERN INDIANA
SCIENCE CENTER RENOVATION PROJECT
SUMMARY OF CHANGE ORDERS**

JANUARY 7, 1999

CHANGE ESTIMATE NUMBER	DESCRIPTION	CONTRACTOR(S)	PROPOSAL AMOUNT
3	Install epoxy resin laboratory tops instead of plastic laminate tops on laboratory cabinets furnished by the general contractor.	Lichtenberger Construction Co.	\$11,337.00
4	Install fire dampers in the vertical high pressure ducts at each floor penetration.	Lichtenberger Construction Co.	\$20,360.00
5	Modify floor finishes in the laboratories to install vinyl composition tile in lieu of epoxy paint in thirty-one rooms and acid etch and epoxy paing nine rooms.	Lichtenberger Construction Co.	\$24,793.00
6	Cut holes in the concrete floor in two locations in the mechanical chase for ductwork installation.	Lichtenberger Construction Co.	\$1,993.00
7	Relocate two roof drains to the exterior of the mechanical room addition.	Lichtenberger Construction Co.	\$9,002.00
	TOTAL AMOUNT OF CHANGE:		\$67,485.00

**UNIVERSITY OF SOUTHERN INDIANA
STUDENT RESIDENTIAL COMPLEX PROJECT
SUMMARY OF CHANGE ORDERS**

MARCH 1, 1999

CHANGE ESTIMATE NUMBER	DESCRIPTION	CONTRACTOR(S)	PROPOSAL AMOUNT
GC-8	Make alterations to layout of Resident Coordinators' Suite.	Lichtenberger Construction Company	\$2,789.00
MC-3	Make alterations to mechanical work in Resident Coordinators' Suite.	Goedde Plumbing & Heating	\$434.50
EC-4	Make alterations to the electrical work in Resident Coordinators' Suite.	Premier Electric Co.	\$894.00
MC-4	Re-route exhaust fan ducts to roof instead of through basement foundation wall.	Goedde Plumbing & Heating	\$6,593.40
EC-5	Install door contact alarms on doors at trash chute and exit door at end of corridor.	Premier Electric Co.	\$2,664.00
	TOTAL AMOUNT OF CHANGE:		\$13,374.90